

**From:** [Cody, Emily](#)  
**To:** [Xiao, Ningchuan](#)  
**Cc:** [Coleman, Mathew](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)  
**Subject:** Geography 4103  
**Date:** Wednesday, February 9, 2022 11:16:00 AM  
**Attachments:** [image001.png](#)

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Good morning,

On Tuesday, February 1, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed the course proposal for Geography 4103. Please find below the Panel's feedback for this course. {N.B. **Contingencies (bolded)** require revision and resubmission to the Panel chair, while *recommendations (italicized)* or comments are suggestions from the Panel that an instructor can implement at their discretion when the course is taught.}

Geography 4103 | Unanimously approved with **two (2) contingencies** and *two (2) recommendations*

- **Contingency: The Panel asks that the course calendar outline benchmarks and expectations for students on a day-by-day basis (rather than weekly), including specific due dates for any assignments.**
- **Contingency: Integrity statements for each individual assignment are a requirement for online syllabi; the Panel requests that these statements be added to each assignment in the syllabus so that it is clear that students should and must work on their own.**
- *Recommendation: To ensure student clarity about the precise format of the course, the Panel recommends noting that class will be an asynchronous learning environment on the first page of the syllabus.*
- *Recommendation: The Panel suggests rephrasing the emergency statement policy for clarity, which as currently written reads as if students must provide valid documentation before an emergency occurs in order to receive accommodations.*

I will return Geography 4103 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Mat Coleman (faculty Chair of the SBS Panel; cc'd on this e-mail) or me.

Best,  
Emily



**Emily K. Cody, Ph.D.**

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